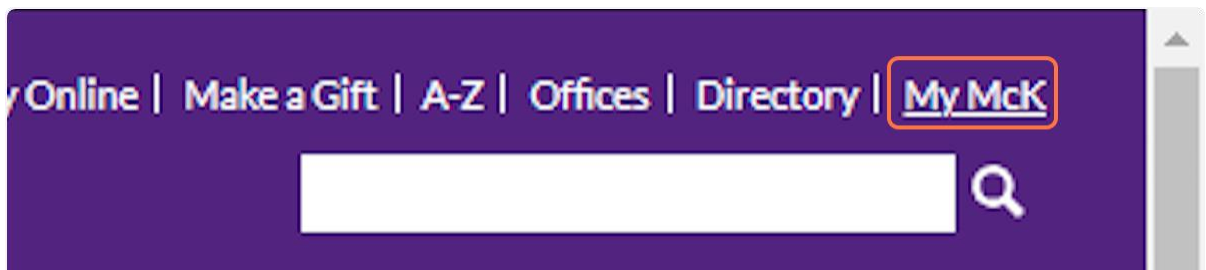


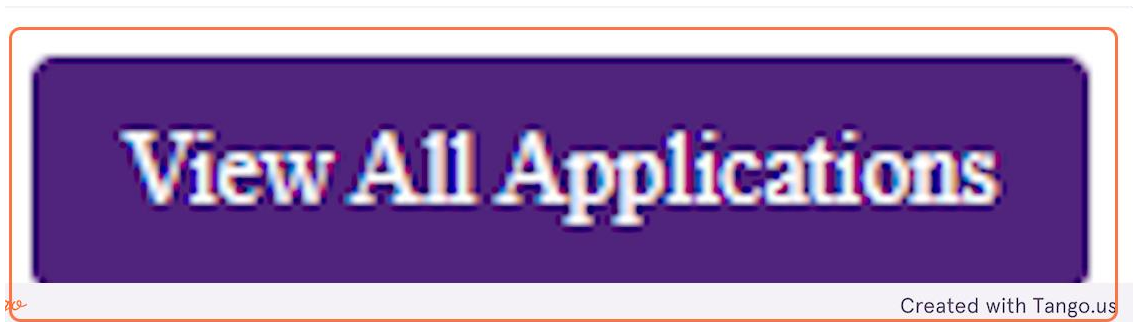
Navigating to the Confidential Medical History and Immunization Record Form

[Start at the McKendree University website](#)

1. Click on My McK



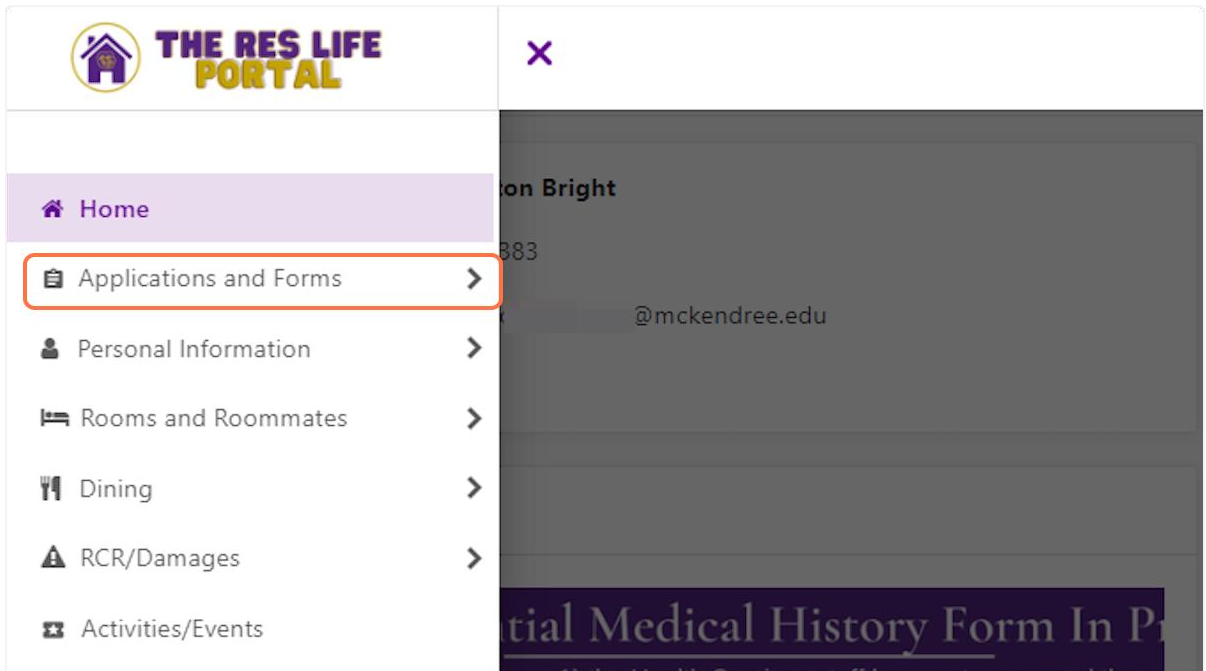
2. Click on View All Applications



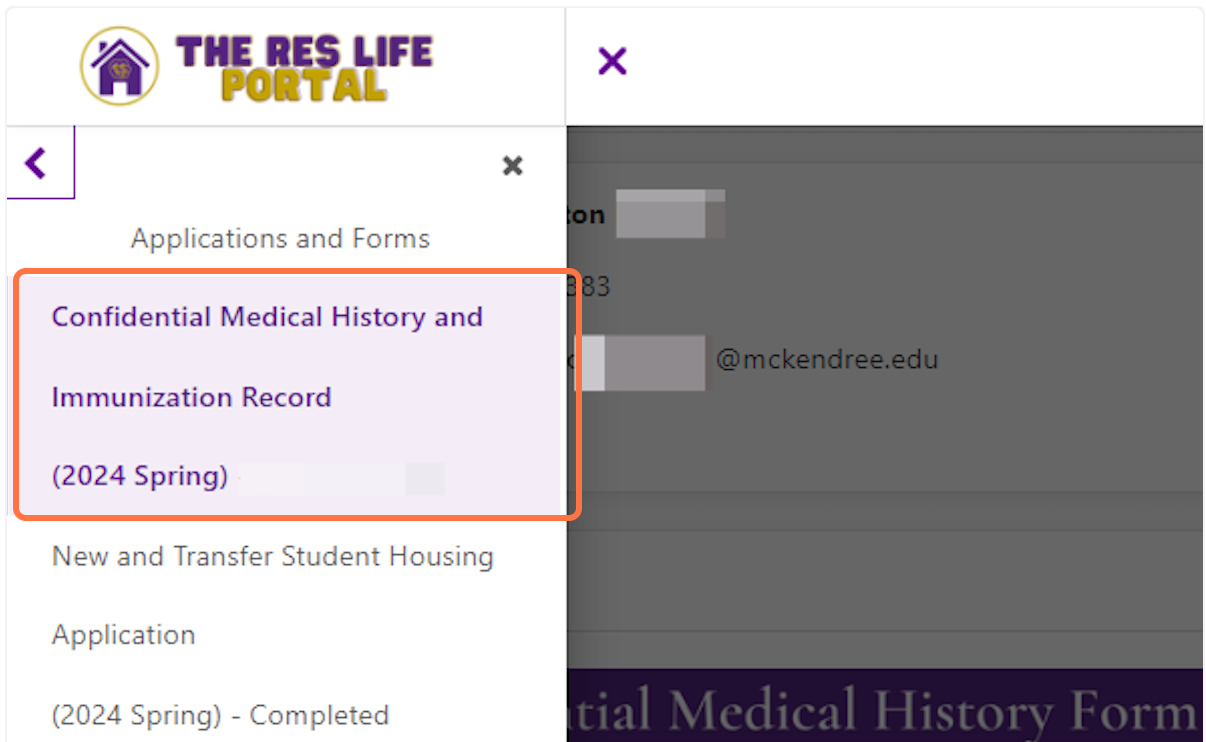
3. Click on Res Life Portal



4. Click on Applications and Form



5. Click on Confidential Medical History and Immunization Record...



6. Read the Terms and complete the Form

Please read the first page before starting the form.

After you have started the form, there is a purple button on the bottom of the first page that will allow you to upload a PDF or JPG of your Immunization Records if you have them.

Please note that if you continue, your original application date/time stamp will be replaced with the current date/time.

- Mail - Office of Health Services, 521 Stanton Street, Lebanon, IL 62254
- E-mail - lmauten@mckendree.edu
- Fax - (618) 551-2175

Medical History: This section is quite robust. Please take your time to ensure the medical information is accurate. Put dates where possible. You can provide up to 300 characters of information.

Immunization: As of July 1989, all students born after January 1, 1957, registering for the first time at public or private colleges in Illinois must present evidence of immunity against vaccine-preventable diseases. If no proof of immunization, certification of medical exemption, or statement of religious objection is presented, the student will not be permitted to register for courses (Public Act 85-1315).

Students may obtain their immunization records from their physician, high school, or university/college previously attended. If immunization records are not

If you do not agree, [exit the application here](#).

If you agree, sign your name in the box below.

Enter your full name to give consent (Hand drawn signature will be auto generated)

Use the signature pad to draw your signature

Have Questions?

Contact The Office of Residence Life

Monday - Friday; 8:00AM - 5:00PM

Clark Hall, 109 & 111

Telephone: (618) 537-6855

Fax: (618) 537-6538

Email: reslife@mckendree.edu

Helpful Links

- [Residence Life Website](#)
- [Work Order - How to register for the system](#)
- [Work Order for Maintenance](#)
- [Laundry Machine Repair](#)
- [Purchase Bedding, Storage, or Care](#)

7. Complete the form.

Once you have made it through each page, you will receive a confirmation page.

Confirmation Email sent!

Contract attached successfully!

Okay

8. The Final Page

Please read through the last page of the form.

If you were not able to upload all the necessary forms, make sure to take note of the email or fax number so that you can submit them at a later date.

The screenshot shows the 'THE RES LIFE PORTAL' website. The main content area features a large orange-bordered box with the following text:

Your Confidential Medical History and Immunization Record Form has been COMPLETED! 🧐

For questions or concerns please contact the Health Services office at 618-537-6503.

The Office of Health Services is open from 8:30 am to 4:30 pm from Monday to Thursday. On Friday, the office is open from 8:30 am to 2:00 pm.

Please note that Health Services is closed from June 1 to July 31. During this time, it is best to email questions to Lesa Auten at lmauten@mckendree.edu or call the Office of Student Affairs at 618-537-6555.

If you need to complete, amend, or submit additional documentation, please send

Below the notification is a purple 'Home' button.

On the right side of the page, there is a 'Help Text' section with the following information:

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Below this is a 'Helpful Links' section with the following links:

- [Residence Life Website](#)
- [Work Order - How to register for the system](#)