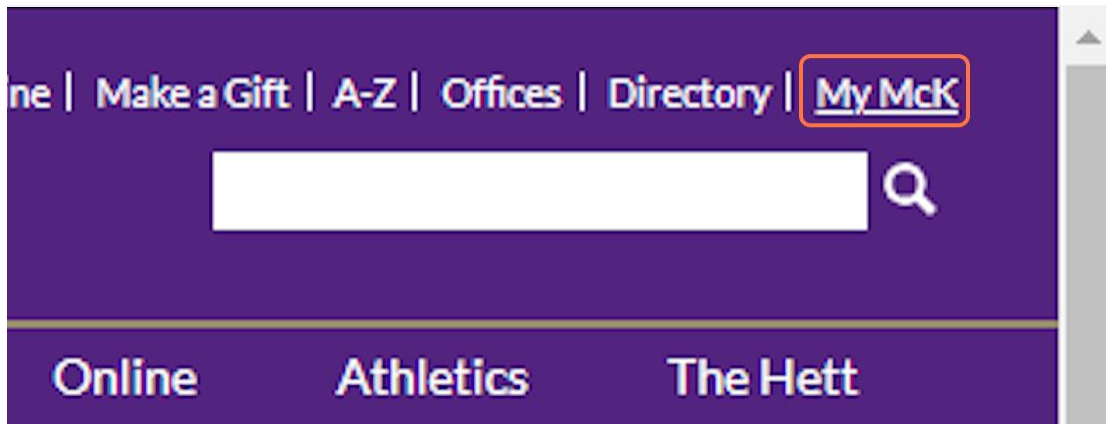


Navigating to the Housing Application

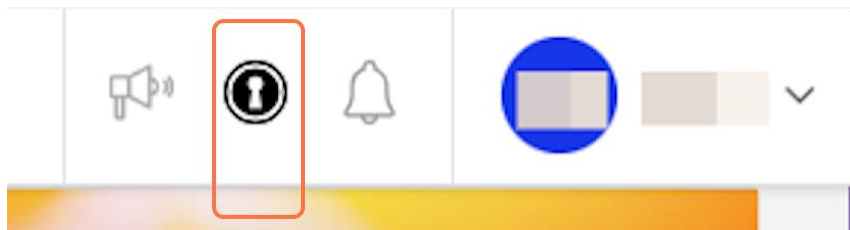
[Start at the McKendree University Website](#)

1. Click on My McK

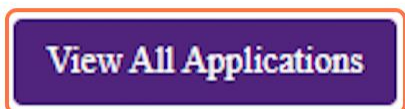
This is in the top right-hand corner above the search feature on the website.



2a. You can either click on the circle with the Keyhole at the top of your screen.

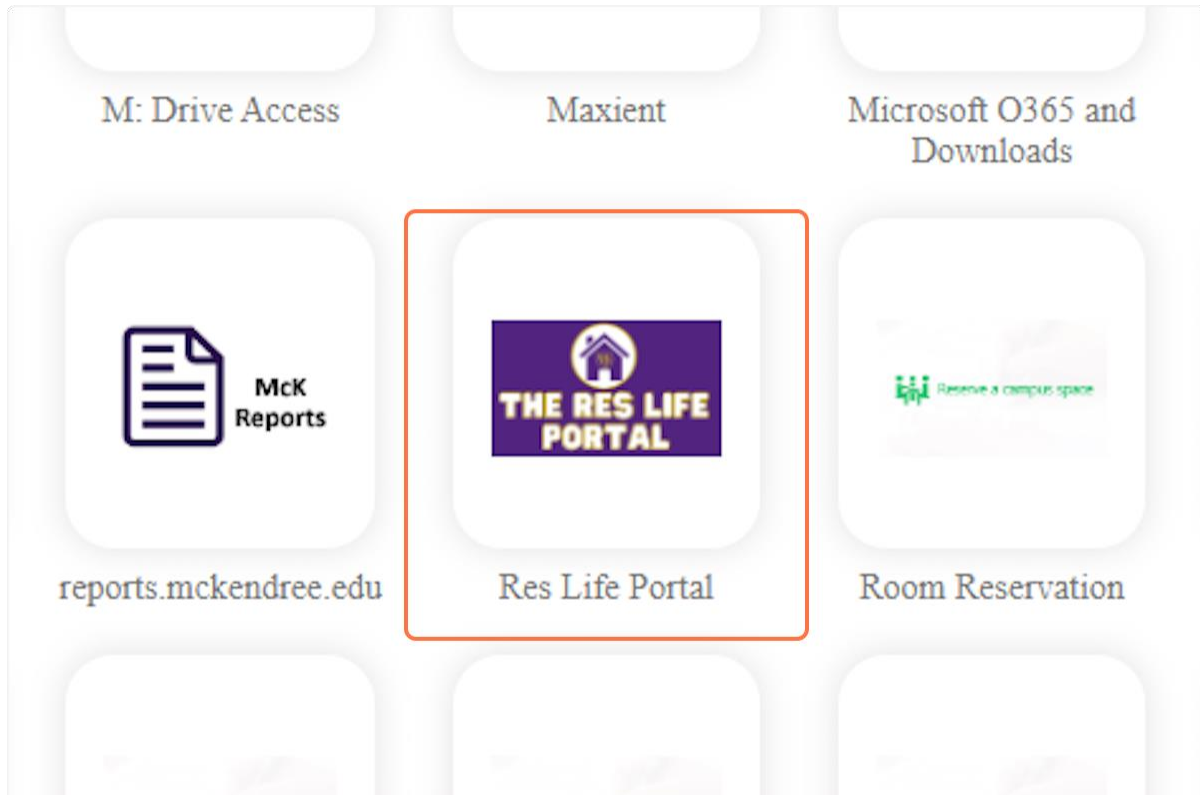


2b. Or you can click on View All Applications



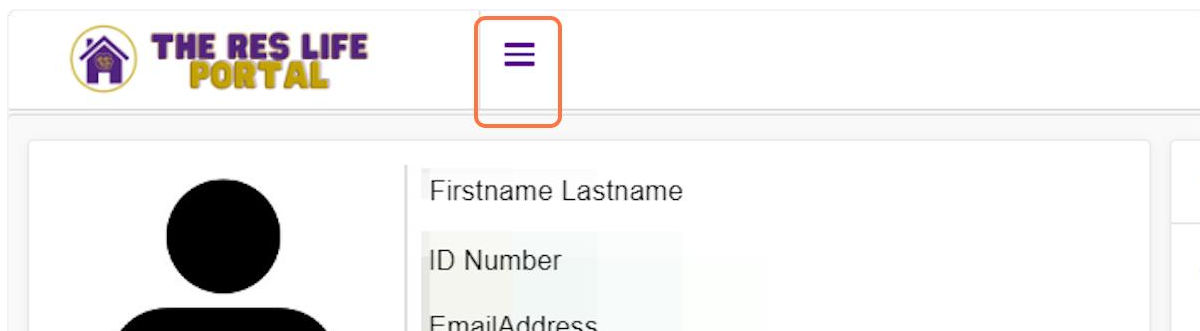
3. Click on The ResLife Portal

If you do not see The Reslife Portal on your MyMcK Applications dashboard, then please send an email to helpdesk@mckendree.edu. The Information Technology office will need to assist you in gaining access/visibility to the portal.



4. The ResLife Port

If your name or other information looks incorrect, please reach out to the Office of Residence Life at reslife@mckendree.edu. On the top left, you should see three, horizontal bars that you can click to open the menu of options.



5. Check assignment Applications and Forms

For example, this student wants to be able to complete the New and Transfer Student Housing Application. Note that our applications and forms have the year and semester term to assist users in choosing the correct document. If you do not see the Application or Form you are seeking, please reach out to the Office of Residence Life at reslife@mckendree.edu or (618) 537-6855.

